



# Love 4 Life Association

Date of Meeting  
Time of Meeting  
Type/Title of Meeting

## A. General Functions

### I. Call to order

Ex: Ms. Wendy Romero, CEO of Love 4 Life Association, Called to the meeting to order at 5:11 pm and greeted everyone.

### II. Attendance

Roll call: Names of everyone attending.

## B. Information/Discussion/Approval

### I. Item 1

Description of item 1, comments, or anything said at the meeting.

### II. Item 2

Description of item 1, comments, or anything said at the meeting.

### III. Item 3 (ex: Campaign for Valentines)

Description of item 1, comments, or anything said at the meeting.

(Example: We mentioned a couple of campaign ideas for valentines such as giving out candy grams, red balloons with nice messages, and love letters to others. However, we did not review in depth our options. We put a hold on a campaign for valentines approval.)

### IV. Item 4 (Example: Upcoming Events)

We talked about the event of YAC Mental Health where love 4 life had a 45 minute presentation. We talked about potentially getting another event at the Baseball stadium on June 2nd.

## C. Hearings

No items were discussed OR explained the item that was discussed.

## D. Items Requested

Describe or note any items requested for the next meeting.

## E. Adjournment

Meeting adjournment time and next meeting information (date and time).

(Example: Meeting was adjourned at 7:10 pm. The next meeting will on date at time.)